

City of Santa Fe



ADDENDUM #1

ISSUE DATE: November 21, 2014

TO: Holders of Request for Proposals # '15/16/P CIP #523 – MRC Soccer Valley Improvements & Expansion

FROM: City of Santa Fe Public Works Department, Facilities Division

The following addenda shall be incorporated into the RFP Documents for the above referenced project:

- 1) **The City has the current operational status of the irrigation system. According to Parks Staff, there are no formal operational records of the existing system.**
- 2) **The City contracts with a third party for effluent pump apparatus maintenance. This vendor has maintenance records and current status.**
- 3) **The City has effluent irrigation metering records on file.**
- 4) **The City is aware of no requirement to submit environmental reports to any particular agency due to State funding. Please refer to the following sections in the RFP for clarification regarding determination of environmental report requirements:**
 - **Scope of Services, B. Basic Firm Qualifications, Paragraph 2**
 - **Scope of Services, C. Scope of Work, Design Phase Detail, Phase I – Programming & Master Planning, 2. Environmental Investigations and Documentation and 6. Coordination.**
- 5) **Change the language under Scope of Services, C. Scope of Work, Design Phase Detail, Phase I – Programming & Master Planning, 6. Coordination, paragraph three, last sentence, to read as follows:**

“The Consultant shall be responsible for all coordination that is required to provide a satisfactory public involvement plan and environmental documentation, as necessary.”
- 6) **Change the language under Information for Proponents, 1. Receipt of Proposals, first sentence, to read as follows:**

“The City of Santa Fe (herein called “City”), requires proposing firms to submit seven paper copies of the proposal.”
- 7) **Add one (1) sentence after Information for Proponents, 1. Receipt of Proposals, first sentence, to read as follows:**

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“In addition to submittal of the paper copies, the proponent shall submit an identical electronic PDF version of the proposal for compliance with ADA reasonable accommodation.”

- 8) It is the understanding of City Staff that the approximately 70 acre area of new work indicated in the RFP contains no recorded areas of archeological significance. Based on the existence of a previous report from the time of the original development, this lack of noted areas is an indication that no further archeological clearance should be required by the State.

City Staff is investigating the current level of archeological clearance and requirements for this site. This investigation will not be completed before the proposal addenda deadline. Please refer to existing available reports for the level of clearance obtained during the original development for proposal purposes.

If the area of new work has previous archeological clearance, there is no additional third party investigation or reporting necessary regarding this aspect of the project. Areas that have not received clearance may require investigation as determined by the State Historic Preservation Office or by City ordinance. For example, the upper borrow pit area may not have received clearance during the original development, and could require surface reconnaissance at minimum.

- 9) A courtesy review by the City Engineer with the Land Use Department of all 75% Construction Document Phase terrain management and lighting design will be required and shall be provided for and coordinated by the Design Professional(s) of record in conjunction with the City Project Administrator.
- 10) Change the language under Scope of Services, C. Scope of Work, Design Phase Detail, Phase II – Schematic Design, 5. Public Involvement, second sentence, to read as follows:

“If applicable, the Consultant shall be responsible for following City development code, Chapter 14-3.1(f), Early Neighborhood Notification (ENN) Procedures (i.e. notice of public meetings) including any amendments to this section of the code subsequently approved by the City Governing Body, published, codified and under enforcement by the date of any required application to this project.”

Proponents shall acknowledge receipt of this Addendum with the Proposal.

Proposals shall be received until November 24, 2014 (2:00 PM) at the Purchasing Director's office or other designated place. PROPOSALS RECEIVED AFTER THE ABOVE TIME WILL BE RETURNED UNOPENED.

END: Addendum Number One (1).

xc: Shirley Rodriguez, Purchasing
Project/Book File